

Licence Application

NOTE-LEGAL REQUIREMENT OF SEVEN WORKING DAYS NOTICE BEFORE FIRST PERFORMANCE OR LICENCE MAY OTHERWISE BE REFUSED.

PART I

To be completed by the Applicant

1 I hereby apply for a licence under section 37 of the Children & Young Persons Act 1963 authorising the child ()

to take part in performances on the dates specified in item 4(i) of the Annexe to this part

to take part in performances on the number of days and during the period specified in item 4(ii) of the annexe to this Part (a)

2 I certify that to the best of my knowledge the particulars contained in the Annexe to this Part are correct.

3 I attach the following:

the birth certificate of the child or other satisfactory evidence of the child's age

two identical passport sized photos of the child taken during the six months preceding the date of this application

a copy of the contract / draft contract or other documents containing particulars of the agreement regulating the child's appearance in the performances

a declaration under Section 38(1)(a) or (b) of the Children & Young Persons Act 1963

a doctor's medical certificate

school permission letter if proposed performance requires absence from school

✓ appropriate box

4 I understand that if a licence is granted to me it will be granted subject to the restrictions and conditions laid down in the Children (Performances) Regulations 1968 and to such other conditions as the local authority or the licensing authority may impose under the said Regulations.

Signed.....
For and on behalf of Applicant

Date.....

Full Name

Address

Tele:

Fax:

Occupation

Please return completed form to:

EWT, Building 4, NLBP

Oakleigh Road South, N11 1NP

Tele 020 8359 7684 Fax 0870 889 6799

Note – any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in or in connection with an application for a licence is liable to a fine not exceeding level 3 on the Standard Scale (currently £1000, subject to alteration by Order) or imprisonment for a term not exceeding three months or both (section 40 of the Children & Young Persons Act 1963)

ANNEXE TO PART I

PARTICULARS CONNECTED WITH THE PERFORMANCE IN WHICH THE CHILD IS TO TAKE PART

1 **Name and nature**, e.g. theatrical, filming, television etc, in respect of which the licence is requested.

2 Description of the **child's part**.

3 **Place** of the performances. This includes the places at which work on location is to be done.

4 The **dates** of performances or the number of days and the period during which it is requested the child may take part in performances.*

5 **Time** and duration of performances.

6 The **approximate duration** of the child's appearances in the performances.

7 The amount of **night work** (*if any*) for which approval will be sought from the local authority under Regulation 30 of the Children (Performances) Regulations 1968 stating – **the approximate number of days – the approximate duration on each day.**

8 The **sums to be earned** by the child in taking part in the performances.

9 Proposed arrangements for **rehearsals** taking place during the fourteen days preceding the first performance, stating in respect of each rehearsal, **the date, the place, the approximate duration.**

10 The days or half days on which **leave of absence** from school is requested to enable the child to take part in performances or in rehearsals.

11 **Proposed arrangements** (*if any*) under Regulation 10 of the Children (Performances) Regulations 1968 **for the education of the child** during the period stating

a the name and address of the **school** to be attended

or

b the name, address and qualification of the proposed **private teacher**

c the **place** where the child will be taught

e the proposed **course of study**

f the **number of other children** to be taught by the private teacher at the same time as the child in respect of whom this application is made, **and the sex and age of each such child**

g **whether the child is to receive the required amount of education in accordance with Regulation 10(4)(a) or Regulation 10(4)(b)**

*a licence specifying the number of days on which a child may perform and the period, not exceeding six months, in which the performances may take place may be granted only to the BBC, the IBA, a programme contractor with the meaning of section 1(5) of the Television Act 1964 or a body supplying programmes to such a programme contractor to be broadcast by the IBA or in respect of a child taking part in a performance to be recorded (by whatever means) with a view to its use in a film intended for public exhibition.

12 **The name of the local authority** (*if any*) which has previously approved the appointment of the private teacher for the purposes of a licence.

13 **The name, address and description of the proposed chaperone.**

14 **The name of the local authority** (*if any*) which has previously approved the appointment of the chaperone for the purposes of a licence.

15 **The number of other children to be in charge of the chaperone** during the time when she would be in charge of the child in respect of whom this application is made, and the sex and age of each such child.

16 **The address of the lodgings** where the child will live if a licence is granted by reason of which the child has to live elsewhere than at the place where he would

otherwise live, the name of the householder and the number of other children who will live in the same lodgings.

17 **Approximate length of time which the child will spend travelling –**

a **to the place of performance or rehearsal**

b **from the place of performances or rehearsal**

arrangements (*if any*) **for transport –**

a **to the place of performance or rehearsal**

b **from the place of performances.**

18 **Name of any other licensing authority** to which an application has been made for another child to take part in performances to which this application relates.

PART II

To be completed by a Parent

NOTE – PARENT INCLUDES A GUARDIAN OR OTHER PERSON WHO HAS FOR THE TIME BEING THE CHARGE OF OR CONTROL OVER THE CHILD.

Please give the following particulars;

1 **Full name of Child**

2 **Birth date of child**

3 **Address of child**

4

5 **4 Name and address of schools** attended by the child during the twelve months preceding the date of this application or, if he has not attended school, the name and address of his private teacher.

6 **5 Particulars of each licence granted** during the twelve months preceding the date of this application by any local authority other than the licensing authority to who this application is made, stating in each case –

6 **Particulars of each application for a licence made during the twelve months preceding the date of this application** and refused by any local authority other than the licensing authority to whom this application is made, stating each case;

- a **the name** of the local authority
- b **the date** of the application,
- c **the reasons** if known for the refusal to grant a licence.

7 **Particulars of each performance** for which a licence was not required in which the child took part during the twelve months preceding the date of this application, stating in each case;

- a **the date**,
- b **the place**
- c **the nature** of the performance
- e **the name** of the person responsible for the production of the performance in which the child took part.

8 **Dates** (if any) on which the child has been absent from school during the twelve months preceding the date of application by reason of his taking part in a performance.

9 **Particulars of any other form of employment** in which the child is employed during the twenty-eight days preceding the day of the first performance for which the licence is request stating;

- a **the nature** of the employment
- b **the days** on which the child is employed,
- c **the times** during which the child is employed.

10 **Particulars relating to the sums earned** by the child **during the twelve months preceding** the date of this application stating;

- a **whether the sums earned** were in respect of performances for which a licence was granted, performances for which a licence was not required or other forms of employment
- b **the amount** of the sums earned
- c **the date** on which payment was received
- e **the name, address** and description of the person from whom the payment was received.

I support this application for a licence.

I certify that to the best of my knowledge the foregoing particulars are correct and I understand that if a licence is granted it will be granted subject to the restrictions and conditions laid down in the Children (Performances) Regulations 1968 and to such other conditions as the local authority or the licensing authority may impose under the said Regulations.

Signed*.....

Full Name

Date.....

Address

Telephone

*State whether parent, guardian or other person having for the time being the charge of, or control over the child.

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